

Alberta Capital Airshed Alliance
Board Meeting Agenda

Location: **Host: Lehigh Cement**
Services Building, Large Boardroom
12640 Inland Way, Edmonton Alberta

Date: May 19, 2010

Time: 8:55am – 12:00pm.

Objectives:

- 1) Initiate business plan review
- 2) Review Capital Airshed Partnership participation

8:55 – 9:25 (30 min)	1.0	Administration	
8:55 – 9:00 (5 min)	1.1	Convene Meeting and Approve Agenda	
9:00 -9:10 (10 min)	1.2	Minutes from April 21, March 17 and May 4 th (board meeting without notice)	
		<i>Purpose: Review and approve minutes, ratify executive committee</i>	
9:10 - 9:15 (5 min)	1.3	New Representatives & Executive Committee	
		<i>Purpose: review board membership, introduce new representatives</i>	
9:15 - 9:25 (10 min)	1.4	Financial update	Mike M.
		<i>Purpose: receive an update on the ACAA financial position and cash flow.</i>	
9:25 – 10:15 (50 min)	4.0	Business Plan Review	
	4.1	Review business plan and 2010/11 ACAA priorities	
9:25 – 9:45 (20 min)		<i>Purpose: achieve a common awareness of the ACAA business plan, priorities for this year and the purpose of the business plan review.</i>	
	4.2	Business Plan Review Process	
9:45 – 9:55 (10 min)		<i>Purpose: discuss proposal for how to achieve a review/revision of the ACAA business plan. Approve a process.</i>	
9:55 – 10:15 (20 min)	4.3	Know current issues	
		<i>Purpose: review previously stated concerns with the business plan, initiate discussion on key issues to be addressed in the review.</i>	

Break (10 minutes)

10:25 – 11:05 (40 minutes)	3.0	Capital Airshed Partnership	
10:25 – 10:50 (25 min)	3.1	Activities update and 2009 review <i>Purpose: receive an update on current CAP activities and review 2009 completed and outstanding activities.</i>	
10:50 – 11:05 (15 min)	3.2	CAP participation review <i>Purpose: review historic ACAA CAP participation and approve participation plan.</i>	
11:05 – 11:55 (50 min)	2.0	Project Management	
11:05 – 11:25 (20 min)	2.1	Monitoring Network Task Group <i>Purpose: Receive an update on the network assessment and plan for recommendations. Review monitoring objectives.</i>	Brent K.
11:25 – 11:35 (10 min)	2.2	Outreach & Education Standing Committee <i>Purpose: receive information about O&ESC status, current projects and resource request</i>	
11:35 – 11:55 (20 min)	2.3	Membership Standing Committee <i>Purpose: receive an update on the status of the committee, planned near-term work and resources needed.</i>	Myles K.
11:55 – 12:20 (25 minutes)	5.0	New/Other Business	
	5.1	New/Other Business <i>Purpose: Introduce new business and introduce requests for next board meeting discussion or presentations</i>	