

Alberta Capital Airshed Alliance
Board Meeting Agenda



Location: **Host: City of Edmonton**
 Suite 750, Tower 1 Scotia Place
 10060 Jasper Avenue

Environment Boardroom (north side of the floor--do not go to reception area)

Date: February 17, 2010
Time: 8:50 am – 12:30 pm

Objectives:

- 1) To provide an update to on ACAA business
- 2) To approve the formation of two new ACAA standing committees & the TOR from one existing committee
- 3) To more fully understand Directors liability in the ACAA and make a decision on D&O insurance
- 4) To receive information about “Open Data” and current cultural expectations around information sharing

8:50	1	Administration		
		a) Introductions (if necessary)	Information	Brent K.
		b) Approve agenda and meeting objectives	Decision	
		c) Review and approve minutes from January 20	Decision	
		d) Review action items from January 20	Information	
		e) Review membership application (Grant MacEwan)	Decision	
		f) Approve move of ACAA registered office	Decision	
9:00	2	Financial		
		a) Approve financial statement (January balance sheet)	Decision	Mike M.
		b) Review & consider D&O liability insurance	Decision	
9:20	3	LUF & Formation of the North Saskatchewan RAC (Implications for CAP O ₃ MGMT plan)	Information & Discussion	Myles K.
9:40	4	Formation of new standing committees:		
		a) Review and approve TOR for AQ update standing committee	Decision	Kristina F.
		b) Review and approve TOR for membership recruitment & retention standing committee	Decision	
		c) Review and approve TOR for education and outreach standing committee	Decision	
		10:00 am - Break (10 minutes)		
10:10	5	Update from SIA regarding membership etc.	Information	Gary R.
10:30	6	Status Report from MNTG		MNTG Chair (Brent K.)
		a) Summary of process (sector consultation)	Information	
		b) Draft monitoring objectives		
		c) Next steps		
11:00	7	Presentation: The Open Data movement and it’s relevance for ACAA	Information	M. Dance
		Invited speaker: Matt Dance (University of Alberta)		

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11:30	8	Update from the Executive Director a) AAC/AENV identity workshop (March, TBA) b) CAP O ₃ Implementation status c) Outcome of CASA AZBC meeting	Information	Kristina F
11:50	9	Member Announcements	Information	Board
12:15	10	Other Business a) b) c)		
12:30	11	Adjourn		

Upcoming Meetings – Date (location, time)

key decisions/discussions

Board Meeting – March 17 (Dunvegan Board Room, Alberta Environment, Twin Atria, 4999 98 Ave Edmonton, 8:50 to 12:10)

Detailed review of 2010 work-plan (for approval)

Decision on ACAA funding formula

Discussion of possible future roles of ACAA (in preparation for AAC/AENV workshop)

Board Meeting – April 21 (TBA, 8:50 to 11:00)

NB this meeting will only be held if necessary (as determined at our March 17 meeting) to finalize any regular business prior to the AGM at 11am

Annual General Meeting – April 21 (TBA, 11:00 to 2:00)

Presentation/adoption of annual report

Presentation/adoption of accounts, election of auditors

Motion to adopt the revised funding formula

Election of the Board (6 vacancies)

Presentation from Bev Ye (AENV) on CEMS (1pm to 2pm)