

Location: 12640 Inland Way, Hosted by Lehigh Cement, Edmonton
Access from 156st, turn west onto 128, south onto Inland Way (158st)
Services Building Large Board Room (top of stairs, left, Services Building)

Date: January 20, 2010

Time: 8:50 am – 12:30 pm

Objectives:

- 1) To provide an update to on ACAA business
- 2) To review society protocols relating to governance and decision making
- 3) To approve the scope increase of our existing contract with STI (20K cost)

8:50	1	Administration		Brent
		a) Introductions (if necessary)	Information	
		b) Approve agenda and meeting objectives	Decision	
		c) Review and approve minutes from November 20	Decision	
		d) Review action items from November 20	Information	
9:10	2	Procedural Guidelines Review		Kristina
		a) Consensus Decision Making	Information	
		A review and reminder of the process for consensus in the airshed decision making context		
9:35		b) ACAA board/committee structure	Information	
		Overview of operational changes to work and decision-making; proposed meeting structure. All of these are allowed within our bylaws and are a shift in practice, not in policy.		
9:50	2	Funding Formula	Discussion	Brent
		Discuss the path forward on funding formula approval.		
Break (10 minutes)				
10:20	4	Update from MNTG		MNTG Chair
		a) Data requests made/necessary	Information	
		b) 1 st MNTG meeting update	Information	
		c) Recommendation to approve expanded contract with STI	Decision	
10:50	5	Financial		Mike
		a) Approve December and January financial statements	Decision	
		b) Introduce draft 2010/11 budget	Information	
		c) ED contract update	Information	
11:10	6	Update from the Executive Director		Kristina
		a) Summary of presentation from AENV @ AAC	Information	
		b) Summary of presentation from LUF @AAC	Information	
		c) AAC/AENV identity workshop (March, TBA)	Information	
		d) CAP O ₃ Implementation status	Information	
11:50	7	Member Announcements	Information	Board
12:15	8	Other Business		
12:30	9	Adjourn		

Upcoming Meetings – Date (location, time)
key decisions/discussions

Personal Emissions Reductions Workshop – Jan 27 (St. Albert, 9:30 to 4:30)
Collaboration and partnership workshop to build relationships around the promotion of personal behavior changes targeting reduced NO_x emissions.
(Additional information available on the website.)

Board Meeting – February 17 (TBA, 8:50 to 12:10)
Discussion of possible future roles of ACAA (in preparation for AAC/AENV workshop)
Decision on 2010 ED contract
Decision on ACAA funding formula

Board Meeting – March 17 (TBA, 8:50 to 12:10)
Detailed review of 2010 work-plan (for approval)
Refer to committee: review of bylaws

Board Meeting – April 21 (TBA, 8:50 to 12:10)

Annual General Meeting – April 21 (TBA, 12:30 to 2:00)
Presentation/adoption of annual report
Presentation/adoption of accounts, election of auditors
Motion to adopt the revised funding formula
Election of the Board (6 vacancies)

Upcoming Information Sessions:

- 1) Open Data & Air Quality Monitoring
- 2) The Land Use Framework (LUF)
- 3) Cumulative Environmental Management Systems (CEMS)